

● WORK EXPERIENCE

12/2020 – 12/2020 – Bonn, Germany

LIVE-ONLINE EVENT DESIGN AND FACILITATION, PURE VIRTUAL FORMAT (PROJECT) – DEUTSCHE GESELLSCHAFT FÜR INTERNATIONALE ZUSAMMENARBEIT (GIZ) GMBH

"EU Alumni Initiative"

A three-event, international program to strengthen the EU Alumni community worldwide through alumni activities and events, online tools and communication and outreach. Nurturing alumni relations for Public Diplomacy Conducted in *WebEx* in English.

Assignment:

- Assess needs of client: GIZ International Services Operations Europe, Mediterranean, Centra Asia Representative; Senior Expert International Alumni Relations; Project Manager FPI.4; VIP representatives and alumni community
- Clarify overriding strategic goals of the project for the organisation
- Define objectives for engaging, alumni events characterised by a friendly community-building atmosphere
- Co-design interactive elements and sequences of the live-online sessions, including timings, speaker preparation/coaching, visuals and web conferencing tool use
- Co-create a highly dynamic, memorable virtual experience
- Execute practice runs of events and provide feedback
- Implement the design live online with clients, VIP guests, co-moderators, and alumni participants
- Gather feedback and evaluate performance in achieving overall strategic goals
- Liaise with stakeholders for wrap up and next step

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08/2020 – 12/2020 – Bonn, Germany

LIVE-ONLINE EVENT DESIGN AND FACILITATION, PURE VIRTUAL FORMAT (PROJECT) – DEUTSCHE GESELLSCHAFT FÜR INTERNATIONALE ZUSAMMENARBEIT (GIZ) GMBH

Event:

GEO-LDN Competition "Designing A Land Use Planning Solution for Land Degradation Neutrality"

A multi-event, international competition including inputs from competitors, judges, experts, users and competition team. Virtual sessions include virtual briefing, virtual pitch event, sneak preview event, user journey, demo session and award ceremony at CRIC 19. Conducted in *MS Teams and Zoom* in English.

Assignment:

- Assess needs of client: GEO-LDN co-Chair and co-Lead of WG2, Senior Scientific Advisor, Programme Officer, Science Technology and Innovation Unit UNCCD and conference attendees
- Clarify overriding strategic goals of the project for the organisation
- Define objectives for engaging, competition events characterised by a friendly, fair and transparent atmosphere
- Co-design interactive elements and sequences of the live-online sessions, including timings, speaker preparation/coaching, visuals and web conferencing tool use
- Co-create a highly dynamic, memorable virtual experience
- Execute practice runs of events and provide feedback
- Implement the design live online with client, competitors, co-moderators, and participants
- Gather feedback and evaluate performance
- Liaise with stakeholders for wrap up and next steps

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09/2020 – Belgrade, Serbia

LIVE-ONLINE EVENT DESIGN AND FACILITATION, PURE VIRTUAL FORMAT (PROJECT) – DEUTSCHE GESELLSCHAFT FÜR INTERNATIONALE ZUSAMMENARBEIT (GIZ) GMBH

Event:

"GIZ Serbia Country Planning 2020 Review"

A two-day virtual country planning conference with team lead, VIP speakers, plenary discussions and working breakout groups. Country planning event followed by week-long, special topic virtual meeting series conducted in Serbian. Events were held in *Microsoft Teams* in English and Serbian.

Assignment:

- Assess needs of clients: Portfolio Manager, Country Director, Project Heads and conference attendees
- Clarify overriding strategic goals of the project for the organisation
- Define objectives for a successful working conference

- Co-design interactive elements and sequences of the virtual conferences including timings, speaker preparation/coaching, visuals and web conferencing tool use
- Co-create a trust-building and results-oriented virtual experience characterised by a friendly and open atmosphere and focus on enhancing communication and cooperation in team
- Execute practice runs and provide feedback
- Implement the design live online with client, VIP speakers, co-moderators, technical support and participants
- Coordinate and facilitate the plenary discussions and working group breakout sessions; facilitate subsequent presentations of results in plenum
- Virtual coaching of Serbian-language speakers on making their events more engaging and interactive for national personnel
- Gather feedback and evaluate performance in achieving overall strategic goals
- Liaise stakeholders for wrap up and next steps

GIZ Serbia | giz.de | Brzakova 20, 11000, Belgrade

08/2020 – Bonn, Germany

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Event:

"BMZ Virtual Lessons Learned Workshop on Urban Displacement: "Tackling the Root Causes of Displacement; (Re-)integrating Refugees"

A two-day virtual international conference with VIP speakers, plenary discussions and working breakout groups sponsored by the German Federal Ministry of Economic Cooperation and Development. Events was held in *Big Blue Button* in English. (Designed and executed in collaboration with Nikola Heidrich, www.heidrichconsulting.com)

Assignment:

- Assess needs of clients: Project Managers, stakeholders, VIP speakers and conference attendees
- Clarify overriding strategic goals of the project for the organisation
- Define objectives for a successful working conference characterised by a friendly and open atmosphere
- Co-design interactive elements and sequences of the virtual conference including timings, VIP speaker preparation/coaching, visuals and web conferencing tool use
- Co-create a highly-productive virtual experience focussing on lessons learned and tangible outcomes
- Execute practice runs and provide feedback
- Implement the design live online with client, VIP speakers, co-moderators, technical support and participants
- Coordinate and facilitate the plenary discussions and working group breakout sessions with subsequent presentations of results in plenum
- Gather feedback and evaluate performance in achieving overall strategic goals
- Liaise with stakeholders for wrap up and next steps

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05/2019 – 06/2020 – Bonn, Germany

VIRTUAL TRAINING DESIGN AND IMPLEMENTATION, PURE VIRTUAL FORMAT (PROJECT) – DEUTSCHE GESELLSCHAFT FÜR INTERNATIONALE ZUSAMMENARBEIT (GIZ) GMBH

Situation:

"Designing interactive online workshops"

This program appears in adapted versions for a variety of internal clients such as Digital Pioneers, HR professionals, GIZ and AIZ members who need to learn to support colleagues in acquiring digital literacy competencies and accompany change processes. To accomplish these aims, the internal clients need to develop their own interactive online workshops using *Microsoft Teams*. This program includes live online workshops, a toolkit (8 methods for designing interactive workshops, icebreaker library, cross-cultural critical incidents and script guidelines) and three expert coaching sessions to support this transformation. Several rounds of different versions of this program design have been executed. Program was conducted in *MS Teams* in English and German. (Designed and executed in collaboration with Nikola Heidrich, www.heidrichconsulting.com)

Assignment:

- Assess needs of clients: a wide variety of different internal clients depending on training focus
- Clarify overriding strategic goals of the project for the organisation
- Define objectives for a successful dynamic interactive workshop characterised by a friendly and open atmosphere
- Co-design interactive elements and sequences of the workshop including timings, visuals and web conferencing tool use
- Co-create a dynamic and "hands on" virtual experience
- Implement the design live online with client, co-moderator, and professionals: three interactive 90-min workshops
- Co-author support materials and templates

- Organise peer-to-peer learning, peer and expert feedback on peer produced results
- Engage in coaching session to support participants in learning transfer
- Gather feedback and evaluate performance in achieving overall strategic goals
- Liaise with clients for wrap up and next steps

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02/2019 – 06/2020 – Bonn, Germany

VIRTUAL TRAINING DESIGN AND IMPLEMENTATION, PURE VIRTUAL FORMAT (PROJECT) – DEUTSCHE GESELLSCHAFT FÜR INTERNATIONALE ZUSAMMENARBEIT (GIZ) GMBH

Situation:

"Learning Café: How to facilitate interactive online workshops"

This program appears in adapted versions for a variety of internal clients such as Digital Pioneers, HR professionals, GIZ and AIZ members who need to learn how to design and implement interactive online workshops. These professionals need an introductory impulse to create their own interactive online workshop (or re-design previous in-person formats) and training programs for colleagues. Program was conducted in *MS Teams* in English, German and French. (Designed and executed in collaboration with Nikola Heidrich, www.heidrichconsulting.com)

Assignment:

- Assess needs of clients: AIZ & GIZ professionals
- Clarify overriding strategic goals of the project for the organisation
- Define objectives for a successful introductory workshop characterised by a friendly and open atmosphere
- Co-design interactive elements and sequences of the workshop including timings, visuals and web conferencing tool use
- Co-create an intensive, highly interactive virtual experience
- Implement the design live online with client, co-moderator, and AIZ & GIZ professionals: one interactive 90-min workshop
- Co-author support materials and templates
- Gather feedback and evaluate performance in achieving overall strategic goals
- Liaise with client for wrap up and next steps

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05/2020 – Jarkarta , Indonesia

LIVE-ONLINE EVENT DESIGN AND FACILITATION, PURE VIRTUAL FORMAT (PROJECT) – DEUTSCHE GESELLSCHAFT FÜR INTERNATIONALE ZUSAMMENARBEIT (GIZ) GMBH

Event:

"Meet and greet the EU Ambassador to Indonesia and Brunei Darussalam"

A 90-minute live online celebratory event introducing Ambassador Vincent Piket and Alumni of EU programs on the occasion of Europe Day 2020. Held in *WebEx* and *Zoom Webinar* in English.

Assignment:

- Assess needs of clients: GIZ EU Alumni Project Head, the Ambassador and ambassadorial staff
- Clarify overriding strategic goals of the project for the organisation
- Define objectives for a successful celebratory event characterised by a friendly and open atmosphere
- Co-design interactive elements and sequences of the virtual celebrations including timings, visuals and web conferencing tool and multi media use
- Co-create a highly dynamic virtual experience focussing on community building
- Execute trial run with the Ambassador and team
- Implement the design live online with client, co-moderators, the Ambassador and other VIP speakers: 90-min live online session
- Gather feedback and evaluate performance in achieving overall strategic goals
- Liaise with clients for wrap up and next steps

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01/2019 – 10/2019 – Bonn, Germany

TEAM COACHING, PROGRAM DESIGN AND IMPLEMENTATION, HYBRID FORMAT (PROJECT) – DEUTSCHE GESELLSCHAFT FÜR INTERNATIONALE ZUSAMMENARBEIT (GIZ) GMBH

Situation:

"Digital fit team"

An Akademie für Internationale Zusammenarbeit (AIZ) team lead and team set the goal of becoming digitally fit, i.e. to professionalize their digital literacy and to learn to work together and communicate more effectively and enjoyably in virtual environments, such as virtual team meetings and in client consultations. Program was conducted in *Skype for Business* in German. (Designed and executed in collaboration with Nikola Heidrich, www.heidrichconsulting.com)

Assignment:

- Assess needs of clients: Group Leader, Program Coordination and Customer Services; AIZ team members
- Clarify overriding strategic goals of the project for the organisation
- Define objectives for a series of successful dynamic workshops characterised by a friendly and open atmosphere
- Co-design interactive elements and sequences of the workshop including timings, visuals and web conferencing tool use
- Co-create a highly practical and "hands on" virtual and hybrid experience
- Implement the design live online with clients, co-moderator, and AIZ team members: one F2F expectations day and eight interactive 90-min live online workshops
- Co-author support materials and templates
- Organise and execute peer-to-peer learning, peer and expert feedback on peer produced results
- Engage in coaching session to support participants in learning transfer
- Conduct peer-to-peer, leader-team, expert feedback rounds
- Coordinate live online coaching/process management with team lead
- Implement two shadowing sessions of organised team meetings
- Gather feedback and evaluate performance in achieving overall strategic goals
- Liaise with clients for wrap up and next steps

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01/2019 – 06/2019 – Bonn, Germany

VIRTUAL TRAINING OPTIMIZATION, PURE VIRTUAL FORMAT (PROJECT) – DEUTSCHE GESELLSCHAFT FÜR INTERNATIONALE ZUSAMMENARBEIT (GIZ) GMBH

Situation:

"Foundations of GIZ Communications"

After running the pilot program, the live online training program needs optimization based on participant, trainer team and client feedback. Program was conducted in *Skype for Business* in English.

Assignment:

- Assess needs of clients: Competence Development, Communications Consulting, Enterprise Communications, HR, Digital Learning and program trainers
- Clarify overriding strategic goals of the project for the organisation
- Define objectives for optimisation
- Co-develop and modify interactive elements and sequences of the workshop including learning objectives, timings, visuals and web conferencing tool use
- Organise and conduct trainer, client feedback rounds, conduct Q & A
- Implement the modified design with client, trainers, and learners
- Engage in coaching session to support trainers in live online methodology
- Gather feedback and evaluate performance in achieving overall strategic goals
- Liaise with clients for wrap up and next steps

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10/2018 – 12/2018 – Bonn, Germany

VIRTUAL TRAINING DESIGN AND OPTIMISATION, PURE VIRTUAL FORMAT (PROJECT) – DEUTSCHE GESELLSCHAFT FÜR INTERNATIONALE ZUSAMMENARBEIT (GIZ) GMBH

Situation:

"Principles and standards in Communications"

A previously F2F, four-day training program, needs to be virtualised into a purely online format *"Foundations of GIZ Communications"* using interactive synchronous and asynchronous elements. After this pilot, the program will be used to train all communications officers at GIZ worldwide as to the principles of GIZ communications. Program was conducted in *Skype for Business* in English.

Assignment:

- Assess needs of clients: Competence Development, Communications Consulting, Enterprise Communications, HR, Digital Learning and program trainers
- Clarify overriding strategic goals of the project for the organisation
- Define objectives for a series of dynamic live online workshops and asynchronous platform

- Co-design interactive elements and sequences of the workshop including learning objectives, timings, visuals and web conferencing tool and learning platform use
- Co-create a highly interactive and trusting building virtual experience characterised by a friendly and open atmosphere
- Implement the design with client, trainers, and pilot members: eight interactive 90-minute live online workshops
- Organise peer-to-peer learning, peer and expert feedback on peer produced results
- Engage in coaching session to support trainers in live online methodology
- Organise and conduct trainer, client feedback rounds
- Gather feedback and evaluate performance in achieving overall strategic goals
- Liaise with clients for wrap up and next steps

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