

● WORK EXPERIENCE

09/2020 – 11/2020 – Bonn, Germany

LIVE-ONLINE EVENT DESIGN AND FACILITATION, PURE VIRTUAL FORMAT (PROJECT) – UNITED NATIONS CONVENTION TO COMBAT DESERTIFICATION (UNCCD)

Event:

"Meeting of the Bureau of the Committee on Science and Technology (CST) of the Fourteenth Session of the Conference of the Parties (COP)" & "12th meeting of the Science-Policy Interface (SPI)"

A one-day, and four-day, international scientific conference with VIP speakers, plenary discussions and working groups. This is the first time the working meetings were held virtually. All meetings held in *Zoom Webinar* in English.

Assignment:

- Assess needs of clients: UNCCD Science, Technology and Innovation Unit Chief; Lead Scientist; scientific team and conference attendees
- Clarify overriding strategic goals of the project for the organisation
- Define objectives for a successful working conference
- Co-design interactive elements and sequences of the four-day virtual conference including timings, speaker preparation/coaching, visuals and web conferencing tool use.
- Co-create a compelling, unique and result-oriented virtual experience characterised by a friendly and open atmosphere
- Execute practice runs and provide feedback
- Implement the design live online with client, VIP speakers, co-moderators, technical support and participants
- Coordinate and facilitate the plenary discussions and working group breakout sessions with subsequent presentations of results in plenum
- Gather feedback and evaluate performance in achieving overall strategic goals
- Liaise with stakeholders for wrap up and next steps

United Nations Convention to Combat Desertification (UNCCD) |

Activities of extraterritorial organisations and bodies | secretariat@unccd.int | <https://www.unccd.int/> |

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